

AMY TRAN

EDUCATION

San Diego State University

Master of Science in Industrial – Organizational Psychology
August 2017 – May 2019

California State University San Marcos

Bachelor of the Arts in Psychological Science
August 2014 – May 2017

EMPLOYMENT HISTORY

Research Analyst

Global Research and Evaluation | Center for Creative Leadership

June 2018 – Present

- Manage evaluation materials of 2 global clients
- Design and program Qualtrics dashboards with over 30 surveys and 5,000 participants' data
- Contributed to the design and data analysis of CCL's Climate for Leadership Development survey
- Create evaluation reports for clients to understand program effectiveness, outcomes, and impact
- Collaborate with and present results to client teams, strategic business partners, and program managers

Teaching Assistant

Department of Psychology | San Diego State University

August 2017 – May 2019

- Teaching assistant for psychology research methods laboratory section
- Create and present learning materials on how to conduct psychological studies
- Educate students on how to write an APA-style paper on psychological studies
- Grade students' assignments, Qualtrics surveys, SPSS analyses, and other activities

Human Resources Intern Officer

Office of Personnel Resources | Federal Government

July 2016 – August 2016

- Designed an on-boarding program for Human Resource Officers
- Created a post on-boarding feedback survey for Human Resource Officers
- Established a human resource mentoring program that included shadowing
- Set project objectives and deadlines while working closely with supervisors to maintain goals

RESEARCH EXPERIENCE

Master's Thesis: Stressor Appraisal and Stress Mindset

Principle Investigator | San Diego State University

Leadership Style and Effectiveness

Principle Investigator | California State University San Marcos

Stereotype Threat and Mental Rotation

Principle Investigator | California State University San Marcos

Transformational Leadership Survey Study

Research Assistant | California State University San Marcos

Mindfulness Cold Pressor Task Study

Research Assistant | California State University San Marcos

RELATED EXPERIENCE

Graduate Seminar Projects

San Diego State University | *August 2017 – May 2019*

- The following projects were for the position of an Accelerant Detection Canine Handler (ADCH)
- Conducted a job analysis: worked with 20 SMEs and incumbents to identify KSAOs
- Created a performance appraisal system: 3 tools to assess performance while being legally defensible
- Created a selection system: 6 selection tools to identify high-performers while reducing adverse impact

Applied Psychology Student Association

Outreach Committee of San Diego State University | *August 2017 – May 2019*

Past Psi Chi President

California State University San Marcos | *August 2016 – May 2017*

Past Alpha Kappa Psi President

Pi Upsilon Chapter of California State University San Marcos | *August 2016 – May 2017*

PROFESSIONAL ORGANIZATION MEMBERSHIPS

Society for Industrial and Organizational Psycholog	<i>Fall 2017 – Present</i>
Applied Psychology Student Association	<i>Fall 2017 – Spring 2019</i>
Western Psychological Association Student Representative	<i>Fall 2016 – Spring 2017</i>
College of Business Administration Student Org Council Member	<i>Fall 2016 – Spring 2017</i>
Psi Chi International Honor Society	<i>Spring 2016 – For Life</i>
Alpha Kappa Psi	<i>Spring 2015 – For Life</i>
Psychology Student Organization	<i>Fall 2014 – Spring 2017</i>